



New Client Intake Form

Full Name: _____ Maiden Name (if applicable): _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Can we send mail to this address? ☐ Yes ☐ No

Phone: _____ Email: _____

Can we leave a VM with case info? ☐ Yes ☐ No Can we email you with case info? ☐ Yes ☐ No

Can we text you with case info? ☐ Yes ☐ No

Date of Birth: _____

Date of Marriage: _____ Date of Separation: _____
MM/DD/YYYY — N/A if not applicable MM/DD/YYYY — N/A if not applicable

Number of previous marriages (if any): _____

Emergency Contact: _____ Phone: _____

Opposing Party

Please Note: We collect the opposing party's contact information solely for case-related purposes. We will not contact the opposing party unless and until it becomes necessary as part of your legal representation, and you will be informed before any contact is made.

Full Name: _____ Maiden Name (if applicable): _____
Last First M.I.

Address:
If address details are unknown, put N/A.

Street Address Apartment/Unit #

City State ZIP Code

Date of Birth: _____ Number of previous marriages: _____

Opposing Party Phone: _____ Opposing Party Email: _____

Do you know if the other party has an attorney? ☐ Yes ☐ No

If "Yes," who represents them? _____

Safety & Communication Screening

Does domestic violence, family violence, or coercive control play a role in your case? ☐ Yes ☐ No

Are there any safety concerns we should know about? ☐ Yes ☐ No

If yes, please explain:

Please Note: If you answered "Yes" to either question above, please go back and double-check your communication answers on page 1 (voicemail, text, email, and mail) to make sure they reflect what is safe for you.

Children Involved In Case

(If none, skip this section)

First Name	Last Name	Birthdate	Gender

Questions (Optional)

Use this section to jot down any questions you want to ask your attorney.

By signing below, I certify that my answers are true and complete to the best of my knowledge. I understand that completing this document and/or consulting with a member of the Atlanta Divorce Law Group does not create an attorney-client relationship without the execution of a Legal Agreement and payment of a Retainer.

Signature: _____ Date: _____